

## Statute of the “Committee for the Renewal of Housing Contracts”

1. The Committee for the Renewal of Housing Contracts is responsible for the consultation and decision about requests for renewals of the contracts of use (housing contracts) in Akademikerhilfe student residences.
2. Members of the Committee are
  - a) a member of the honorary board, who chairs the meetings,
  - b) the Secretary General,
  - c) the chairperson of the Residence Representation in charge of the respective residence,
  - d) a second member of the same Residence Representation.
3. If no member of the honorary board is appointed, the Committee consists of
  - a) the Secretary General, who chairs the meeting, and
  - b) the chairperson of the Residence Representation in charge of the respective residence.
4. If possible, decisions should be taken by mutual agreement. If no mutual agreement can be reached the final decision will remain with the Chairperson of the Committee for the Renewal of Housing Contracts. If no chairperson has been appointed, the case is to be passed on to and decided by the Chairperson of the Residence Committee.
5. A resident affected by such decisions may request a written appeal from the Chairperson of the Residence Committee within 14 days after the announcement of joint decisions.
6. The Secretary General, the chairperson of the Residence Representation or another member of the Residence Representation when asked by the chairperson to act on his/her behalf, as well as the affected resident may request in writing an appeal from the Akademikerhilfe Chairman against a decision of the Chairperson of the Residence Committee within 14 days after the announcement of the decision.
7. When considering the renewal of housing contracts the Committee must also take into account whether and for what reason the applicant was granted a reduction within the Social Project.
8. The Chairperson of the Committee may co-opt people in an advisory capacity.
9. The Committee will be summoned by the Chairperson or – on his/her behalf – by the Secretary General. If no member of the honorary board was appointed as chairperson, the Committee will be summoned by the Secretary General.
10. If an urgent decision prevents the calling of a meeting, the Akademikerhilfe Chairman will decide after hearing the proposal of the Chairperson.